Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Santa Anna ISD	042903	Santa Anna ISD	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
	15	TX-11	002094548

Mailing address		City	State	ZIP Code
701 Bowie		Santa Anna	TX	76878

Primary Contact

First name	M.I.	Last name	Title
Becky	M	Loftin	Technology Coordinator
Telephone #	Email address		FAX #
325-348-3136	becky.loftin@santaannaisd.net		325-348-3141

Secondary Contact

First name	M.I.	Last name	Title
James	C	Bible	Superintendent
Telephone #	Email address		FAX #
325-348-3138	james.bible@santaannaisd.net		325-348-3141

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**
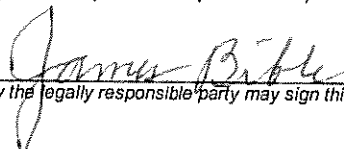
Authorized Official:

First name	M.I.	Last name	Title
James	C	Bible	Superintendent
Telephone #	Email address		FAX #
325-348-3141	james.bible@santaannaisd.net		325-348-3141

Signature (blue ink preferred)

Date signed
4-30-14

Only the legally responsible party may sign this application.

701-14-107-024

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☒	☐
9	Supplies and Materials (6300)	☒	☐
10	Other Operating Costs (6400)	☒	☐
11	Capital Outlay (6600/15XX)	☒	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒　I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The overarching goal for Santa Anna ISD (SAISD) is to create a non-partisan constituency which holds the school accountable for high academic standards for all students and closes the gap among sub-populations in the TAKS/STAAR/EOC. Continued improvements to student academic achievement will be done by increases to the methods by which students can receive instruction including regular lecture/reading, IT-based extensions of regular instruction, IT-based re-teaching of concepts, student web-based lesson content exploration, and out-of-school-time through T-3 grant funded high-speed wireless system, Notebooks and Laptops through Connections, Algebra Readiness, and TLPG Grants, USB Broadband Cards and Internet Plans through TLPG, etc. This aligns with the historical learning styles approach (Dun & Dunn, 1990) that is designed to promote effective learning for all students. Also this system of instruction allows RTI (Response to Intervention) and Credit Recovery type activities to be completed. Both historical and current research shows that in fact some special populations respond more positively to IT-based instruction when compared to traditional methods of instruction (Day, 1996; Hasselbring and Glaser, 2000; Servon, 2002; and Woodward, 1997). This total integration of IT into the daily instruction will provide a system which allows the most effective type of instruction to be used with all students. Semi-annual evaluation of blended instructional methods will identify positive results. Through a T-3 grant Santa Anna ISD was able to equip every classroom with 21st Century tools which include Interactive whiteboards, document cameras, and projectors. Teachers have been participating in rigorous professional development for instructional technology. On-going professional development will continue to increase their abilities to functionally integrate IT into the daily curriculum as well and differentiate instruction for each individual student as needed. This on-going professional development will be done through various vendors, including Dell/Pearson, Educational Service Center Region XV. These programs are designed to increase the IT-skill sets of the teachers in using hardware effectively and provide an engineering framework for math/science instruction (Fontenot and Chandler; 2005, 2007) which provides for real world rational for the IT integration. Existing lab conditions on the elementary campus, with desktop computers over twelve years old, are totally inadequate to fill the current needs of students. Past research suggests that compared to their non- laptop counterparts, students in classrooms that provide all students with their own laptops spend more time involved in collaborative work, participate in more project-based instruction, produce writing of higher quality and greater length, gain increased access to information, improve research analysis skills, and spend more time doing homework on computer (Gulek, J.C. and Hakan Demirtas, H., 2005.) Providing a dedicated device for each student in 2nd and 3rd grade will allow one-to-one instruction for each student grades 2-12, in all subject areas with a focus on core curriculum. This will free up our limited local funds to provide for PK, K and first grade, as well as to maintain and replace 2nd through 12th devices as needed. Access will be provided for all target students, regardless of economic status 24/7 which will allow learning to continue beyond the normal school day.. Solutions will be provided to meet the special needs of any student with disabilities utilizing resources locally, through the Heartland Special Education Coop., and Education Service Center Region XV. Digital textbooks, content, and manipulative resources are currently available and utilized for all subject areas, and in all classrooms, through a teacher desktop computer and Interactive whiteboard. Santa Anna High School is in the third year of a 1:1 initiative for students seven through twelve and Santa Anna Elementary is in their second year of 1:1 grades 4-6. Necessary Parent/Student Agreements, Acceptable Use Policy, and procedures are currently in place for all grade levels. Local technology staff has experience in the care and maintenance of loaned devices as well as tracking and remote CIPA compliance measures. Local IT funds and grant funds are being leveraged to extend the effects of this program and build sustainability. The District Technology Plan identifies as an objective working toward 1:1 status for all students as-well-as providing flexible, on-demand access to technology for all students. This grant's lending program models that flexible, on-demand, one-to-one objective. Curriculum is in place addressing Internet safety, cyberbullying, chat rooms and social networks for all district students PK-12. Through staff development and access to software and hardware, IT integration will allow for enhancement of student daily lessons and produce measurable increases on standard academic assessments.

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Accomplishment of these goals will do the following:
1. Use of achievement and benchmark tests to diagnose student strengths and weaknesses as well as assess mastery of TEKS and TAKS\STAAR objectives.
2. Prepare students for standardized tests using various web-based software and instructional programs available 24/7.
3. Assure teachers have the skills to use online assessments and interpret results.
4. Provide collaboration tools, manipulative devices on-line, on-line enhancement, enrichment and re-teaching activities. Evaluating program effectiveness and success

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Schedule #6—Program Budget Summary						
County-district number or vendor ID: 042903				Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$10,175.00	$	$10,175.00	
Schedule #9	Supplies and Materials (6300)	6300	$940.00	$	$940.00	
Schedule #10	Other Operating Costs (6400)	6400	$	$	$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$24,440.00	$	$24,440.00	
Total direct costs:			$27,575.00	$	$27,575.00	
Percentage% indirect costs (see note):			N/A	$	$	
Grand total of budgeted costs (add all entries in each column):			**$35,555.00**	$	**$35,555.00**	

Administrative Cost Calculation	
Enter the total grant amount requested:	$35,555.00
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$0

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)		
County-district number or vendor ID: 042903	Amendment # (for amendments only):	

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land	$
	Specify purpose:	
6299	Contracted publication and printing costs (specific approval required only for nonprofits)	$
	Specify purpose:	
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☒ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$0

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	12 Broadband Internet Access Service for students without access at home.	☐	$10,175.00
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$10,175.00

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
	Describe topic/purpose/service:		

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$10,175.00

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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 042903		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
2	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
3	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
4	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
5	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$0	

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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 042903		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			

<table>
<tr><td rowspan="8">6</td><td colspan="2">Specify topic/purpose/service:</td><td colspan="2">☐ Yes, this is a subgrant</td></tr>
<tr><td colspan="4">Describe topic/purpose/service:</td></tr>
<tr><td colspan="2">Contractor's Cost Breakdown of Service to Be Provided</td><td>Grant Amount Budgeted</td><td></td></tr>
<tr><td>Contractor's payroll costs</td><td># of positions:</td><td>$</td><td></td></tr>
<tr><td colspan="2">Contractor's subgrants, subcontracts, subcontracted services</td><td>$</td><td></td></tr>
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<tr><td colspan="2">Contractor's capital outlay (allowable for subgrants only)</td><td>$</td><td></td></tr>
<tr><td colspan="2" style="text-align:right">Total budget:</td><td>$</td><td></td></tr>

<tr><td rowspan="9">7</td><td colspan="2">Specify topic/purpose/service:</td><td colspan="2">☐ Yes, this is a subgrant</td></tr>
<tr><td colspan="4">Describe topic/purpose/service:</td></tr>
<tr><td colspan="2">Contractor's Cost Breakdown of Service to Be Provided</td><td>Grant Amount Budgeted</td><td></td></tr>
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<tr><td colspan="2" style="text-align:right">Total budget:</td><td>$</td><td></td></tr>

<tr><td rowspan="9">8</td><td colspan="2">Specify topic/purpose/service:</td><td colspan="2">☐ Yes, this is a subgrant</td></tr>
<tr><td colspan="4">Describe topic/purpose/service:</td></tr>
<tr><td colspan="2">Contractor's Cost Breakdown of Service to Be Provided</td><td>Grant Amount Budgeted</td><td></td></tr>
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<tr><td colspan="2">Contractor's capital outlay (allowable for subgrants only)</td><td>$</td><td></td></tr>
<tr><td colspan="2" style="text-align:right">Total budget:</td><td>$</td><td></td></tr>

<tr><td colspan="3">c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:</td><td>$</td><td></td></tr>
<tr><td colspan="3">a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:</td><td>$</td><td></td></tr>
<tr><td colspan="3">b. Subtotal of professional services, contracted services, or subgrants less than $10,000:</td><td>$</td><td></td></tr>
<tr><td colspan="3">c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:</td><td>$</td><td></td></tr>
<tr><td colspan="3">d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:</td><td>$</td><td></td></tr>
<tr><td colspan="3" style="text-align:right">(Sum of lines a, b, c, and d) Grand total</td><td>$0</td><td></td></tr>
</table>

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 042903			Amendment number (for amendments only):			
Expense Item Description						

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:				**Grant Amount Budgeted**	
	☐ Print shop fees		☐ Technology-related supplies		$	
	☐ Postage		☐ Other:			
	☐ Copy paper		☐ Other:			

	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	**Grant Amount Budgeted**
6399	1				$	$
	2				$	
	3				$	
	4				$	
	5				$	
6399	Technology software—Not capitalized					$
6399	Supplies and materials associated with advisory council or committee					$
	Subtotal supplies and materials requiring specific approval:					$
	Remaining 6300—Supplies and materials that do not require specific approval:					$
	Grand total:					**$0**

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

	Schedule #10—Other Operating Costs (6400)		Page 14 of 31
County-District Number or Vendor ID: 042903		Amendment number (for amendments only):	

	Expense Item Description	**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:	$	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:	$	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:	$	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:	$	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:	$	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:	$	
6429	Actual losses that could have been covered by permissible insurance	$	
6490	Indemnification compensation for loss or damage	$	
6490	Advisory council/committee travel or other expenses	$	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:	$	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:	$	
	Subtotal other operating costs requiring specific approval:	$	
	Remaining 6400—Other operating costs that do not require specific approval:	$	
	Grand total:	**$0**	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #11—Capital Outlay (6600/15XX)				
County-District Number or Vendor ID: 042903			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	**Description/Purpose**	**Quantity**	**Unit Cost**	**Grant Amount Budgeted**	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$	
66XX/15XX—Technology hardware, capitalized					
2	47 Netbook devices at $520.00 each to provide targeted students 24/7 access to internet resources.		$	$24,440.00	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$	
			Grand total:	$24,440.00	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			245	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	13	N/A	Attendance rate	97.4%
Hispanic	80	N/A	Annual dropout rate (Gr 9-12)	0%
White	148	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	175	71.43%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	0	0%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	0	0%	Average ACT score (number value, not a percentage)	N/A

Comments We have 3 students who are American Indian, 43 Homeless, 18 Unaccompanied Youth.

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public				22	20	26	17	11	17	19	16	19	11	17	195
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:				22	20	26	17	11	17	19	16	19	11	17	195

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Schedule #13—Needs Assessment	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD is a high poverty school with a need for the elementary campus to extend the move toward 1:1 computing due to out dated computers in the computer lab and movement of curriculum to digital formats, 72% of target students are economically disadvantaged and 15% have disabilities, 17.5% are documented as Homeless, and 7.3% are unaccompanied youth.. The laptop\netbook platform is the main device through which all students access the various programs at school and at home. This system is being used because it is portable, provides more functionality than iPads, and, with the wireless system, allows full access to all of the IT-based programs. Several RTI adaptive based systems are being used by students whose IEP calls for extra help in being effective academically. Examples include Ascend Math, Reflex Math, USA Test Prep, Study Island, on-line interactive math supplements and materials, the use of Screen readers, and adaptive filters for the visually impaired. In the classroom IT supported devices will be fully integrated into the day-to-day instruction. Whiteboards and student response through the laptops will link to ongoing instruction so that each student will be able to be an active part of the instruction. USB Broadband Cards with Internet Plans will be made available to students on both campus locations who do not have access to the Internet at home. Each student will have a laptop/netbook assigned and check out USB Broadband Cards through the library system on a first come-first serve needs basis individually or as a class. RTI adaptive items will be assigned to those students needing them and will be available 24/7. The various acceleration programs will be used to help students behind their age peers regain promotion credits in an accelerated manner. Teacher web sites and parental access to grades will provide information concerning the current six weeks so that parents can be more active in their child's day-to-day education. The current technology plan for Santa Anna ISD is to fully integrate technology throughout day-to-day classroom instruction and to move IT from something that is taught as a class to something that is used to extend student understanding of a subject or set of skills. All subject areas are a focus so that the specific needs of each individual student can be modified utilizing individual lending of laptops with software solutions. This system of instruction has been historically found to allow for maximum student achievement (Dunn & Dunn 1990). Various software solutions and digital forms of textbooks are already in place and will be utilized 24/7 by students to address specific needs, for RTI, as a tool to re-teach problem areas, and to address learning disabilities. An example is Houghton Mifflin Harcourt Language Arts on-line materials. Data used from the campus TAKS/STAAR/EOC performance was used to determine focus areas as well as preparation for the use of 1:1 devices already in place for grades four through six in Elementary and at the Junior High/High School level. The current lab setting for Pre-K through 3rd is a twenty-two station lab with desktops that are twelve years old plus and cannot support current software solutions. Adding a laptop solution for the second and third grade students through this grant will allow local funds available to provide for the technology needs of grades PK through 1st as well as increase technology skills of all SAISD students for use throughout their education and into real life. A laptop solution with USB Broadband Cards would provide students in grades 2 through 12 with 24/7 access to Internet resources, digital textbooks, RTI solutions, manipulatives for science and math, skills re-enforcement through programs such as Study Island, USA Test Prep, Reflex Math, and Odysseyware On-Line. Of the 245 students enrolled, 72% are economically disadvantaged, 17.5% are homeless, 7.5% are Unaccompanied Youth, and 15% are students with disabilities. A local survey of students indicates that 16% do not have Internet access at home. This type of teaching using digital content in a manner that moves beyond the textbook and will allow our students to have an advantage because they will have been taught 2-12 using IT in a manner that promotes life-long learning.

We will use the 1:1 lending program to immerse targeted grade students with laptop\netbook devices. Allowing 24/7 access to full media, linking parents to the campuses, and leveraging the use of technology to meet the needs of each and every student.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Provide USB Broadband Cards with Internet Plans to students 2 through 12 without Internet Access at home regardless of status.	Purchase enough USB Broadband Cards with Internet Plans to address the needs of each student.
2.	Textbooks, supplemental materials, and RTI solutions are either digital in format or moving to digital formats, even in the lower primary grade levels. Data shows that our students are improving and successful utilizing digital resources. The targeted grade levels are limited due to availability of computer devices.	Purchase laptop\netbook devices with cases to provide one for each student in the 2nd and 3rd grade.
3.		
4.		
5.		

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Schedule #14—Management Plan		

County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Becky Loftin, Project Manager	Becky has worked as a project manager for various grants including, Winkler County Community Network Grant, T-3 Grant, Connections Grant, R-Tech, Algebra Readiness Grant, RUS Grant, TLPG Grant, Abell Hanger Foundation Grants. Becky is the Technology Coordinator for Santa Anna ISD and has 24 years of experience working with technology and technology integration.
2.	Debbie Bacon, Elementary Principal	Identify students, Identify programs in digital format and textbooks, provide campus program support
3.	David Robinett, Secondary Principal	Identify students, Identify programs in digital format and textbooks, provide campus program support
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	To utilize available digital content 24/7 via the Internet as a supplement in achieving overall student educational achievement.	1.	Provide USB Broadband Cards with Internet Plans to students who do not have access at home.	10/01/2014	On-going
		2.	Provide 1:1 devices with protective case to students in targeted grade levels.	10/01/2014	On-going
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
2.	Address learning disabilities utilizing tehnology	1.	Provide identified devices and learning tools per IEP.	10/01/2014	On-going
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
3.	Utilize digital content\technology for curriculum enhancement, re-teaching, RTI tier instruction and interventions.	1.	Provide devices and content	10/01/2014	On-going
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
4.		1.		XX/XX/XXXX	XX/XX/XXXX
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
5.		1.		XX/XX/XXXX	XX/XX/XXXX
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Members of the Technology Planning Committee (which includes administrators, business manager, technology, teachers, community members, students, and project director) will meet regularly to oversee program evaluation and to ensure that ongoing feedback is provided for decision makers on program progress, success and financial activities. As a member of this committee the project director will have continuous access to feedback, suggestions, success stories, and any issues which may arise. Members will utilize formal and informal observations to assess program effectiveness, including pre/post surveys for students, parents, teachers and administrators; and course grades, internal behavioral and disciplinary actions, attendance, teacher lesson plans utilizing IT, Library reports of usage, and laptop maintenance records which will gauge student responsibility for loaned equipment. Communication will be expedited through the use of on-line surveys, Project Share Group, and e-mail to grant listserv.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD has been committed to technology integration and currently has successfully integrated laptops in grades four through twelve for the past three years. We have established budgets for maintaining our program and are constantly seeking grant funds to extend the program. We currently have in place a successful process for loaning laptops to students at the elementary level in grades 4 through 6 and the secondary level grades seven through 12. We will utilize established processes (Described below). All administration and staff are committed to our on-going use of technology and provide suggestions and input for improvement and sustainability.

1. Students and Parents are required to attend a deployment session at which the program is explained and necessary paperwork is distributed. Forms include a Laptop Student/Parent manual, a Student Laptop Pledge (outlining care and maintenance of their loaned device), and Laptop payment form (which outlines four methods for payment of the yearly $25.00 laptop usage fee which is used to replace batteries.)
2. Laptops are checked out to students through the Library system utilizing barcodes assigned to each device.
3. Teachers and Students attend sessions on installed software, how to care for the device, and a review of the District Acceptable Use Policy.
4. Devices are maintained locally through the Technology Department throughout the year.
5. Students who are abusive to devices or chronically leave devices at home are allowed to use the device at school but may no longer take a device home. Those devices are checked in at the campus office or specified location at the end of each school day.
6. Devices are checked in after the first Semester and at the end of the school year for routine maintenance

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Schedule #15—Project Evaluation	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Percentage of students with improved performance as measured by assessments.	1.	Benchmarks
		2.	STAAR/EOC
		3.	On-line software usage reports
2.	Percentage increase in classrooms using digital content in lieu of textbooks	1.	PDAS
		2.	Lesson Plans
		3.	
3.	Increase in student use of technology.	1.	Lesson Plans
		2.	On-Line Software usage reports
		3.	Equipment check out logs
4.	Increase in parent involvement via e-mail and website traffic.	1.	Web Traffic
		2.	e-mails
		3.	Survey responses
5.	Percentage of mastered technology TEKS by grade	1.	Star Chart TL5
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Planning Committee, consisting of members from each campus, administration, technology coordinator, project manager, business manager, community members, and students, will meet regularly to oversee program evaluation and to ensure that ongoing feedback is provided for decision making. Formative assessments will be provided through on-line digital applications which supply data regarding student access, quantity of time spent on task, and mastery. Teacher lesson plans will be monitored by the campus principal for digital content and instructional technology usage in addition to PDAS evaluations. Local Benchmark testing, three and six weeks reports, on-line software based assessments, device checkout reports, lesson plans, gradebooks, attendance, disciplinary actions, and general assessing of students is the system by which we will determine the effectiveness of our project.

Reports and surveys collected by project director at the beginning of the project and at intervals throughout the project will be examined to determine growth, needs, problems and corrective actions to be taken. These results will be presented to the Technology Committee for discussion and action. Library reports on device check-outs and check ins as well as Maintenance reports from the Technology Department will be monitored to evaluate usage, repair costs, and evaluate student responsibility toward their devices. Surveys will be administered twice a year to gather data from teachers, parents, administration and students regarding the TLPG Grant success, problems, and solutions.

All 245 students will have the opportunity to check out USB Broadband Cards as needed. Laptop/netbook devices purchased through this grant will support extended learning, enrichment, RTI, credit recovery, and modification activities for 47 students on the Elementary Campus.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD will extend current technology lending programs for grades four through twelve to include second and third grade students. Our lending program will follow the procedures as follows:

1. 47 Laptop/Netbook devices with protective cases (costing $520.00 each\laptop\netbook and $20.00 each case totaling $25,380.00) will be purchased for students in the second third grade and for the teachers of these grade levels.
2. Twenty five USB Broadband Cards with an Internet Plan for 5G, for 1 year each, totaling $ 10,175.00, will be purchased to allow Internet connections for students who do not have internet access at home.
3. On-line and digital content licensed by the campus will be utilized for supplemental instruction, RTI, summer school programs, credit recovery, IEPs, and extension activities for classroom instruction.
4. Students and Parents are required to attend a deployment session at which the program is explained and necessary paperwork is distributed. Forms include a Laptop Student/Parent manual, a Student Laptop Pledge (outlining care and maintenance of their loaned device), and Laptop payment form (which outlines four methods for payment of the yearly $25.00 laptop usage fee which is used to replace batteries.)
5. Laptops and USB Broadband Cards are checked out to students through the Library system utilizing barcodes assigned to each device. Lesson plans, IEPs, and teacher request determines when laptops need to be taken home.
6. Students attend sessions on software installed on each device, how to care for the device, and a review of the District Acceptable Use Policy, and Cyber Safety.
7. Devices are maintained locally through the Technology Department throughout the year. Warranties are maintained as well as accident coverage.
8. Students who are abusive to devices or chronically leave devices at home are allowed to use the device at school but may not take a device home for the remainder of that school year. Those devices are checked in at the campus office at the end of each school day.
9. Devices are checked in after the first Semester (During the Semester Break) and at the end of the school year for routine maintenance.
10. Technology lending program will be monitored by the Technology Planning Committee for effectiveness, progress, sustainability, and extension.

SISD will sustain the TLGP program by leveraging local and non-traditional resources. A separate fund has been set up for yearly laptop fees. These funds will be utilized along with local budgeted funds to sustain laptops. Laptop replacement schedule is set up on a four year cycle or as needed.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our TLPG Grant will be built on and expand other grants' systems through the use of a T3 grant funded wireless network and 1:1 laptop initiative made possible through a Connections Grant, Algebra Readiness Grant, TLPG 2012-2013 Grant. The T-3 Grant and Connections Grant funded high-speed wireless access for Santa Anna ISD. Through collaboration with Coleman County schools our students have access to tutor.com, USA Test Prep, Reflex Math, Reading Plus and other services available to Coleman County students and families. The Santa Anna Public Library, Coleman County Public Library, as well as local businesses, have added wireless access for public use. Santa Anna ISD has successfully implemented a 1:1 laptop deployment for grades four through twelve. After three years of lending devices to students we have a working plan in place to deploy devices at the beginning of each school year, maintain them throughout the year, and collect them at the end of each school year. To date we have not lost a single device. We have also utilized these devices throughout the summer for summer school, credit recovery, and student special needs activities. Laptops and USB Broadband cards are checked out to home bound students as needed. Most of the digital content licensed by Santa Anna ISD provides monitoring of time spent by students within the software application, progress, and identifies specific mastery needs for individual students. Through this monitoring and reports we have been able to document success of students completing course content during and after regular school hours. Outdated, twelve year old Windows 2000 and Windows XP, systems in the Elementary have made it impossible to support current software and digital content as they do not meet minimum specifications for the programs. Experience with grade four through twelve has shown us there is significant educational success when every student, regardless of social or economic status, has an Internet accessible device to use 24/7. Teachers and students in grades two and three are constantly vying for time in the old lab in order to utilize on-line content. Providing laptops for these students will alleviate this issue and provide needed access for current classroom activities as well as precipitate mastery of Technology TEKS at a lower grade level preparing them for higher success as they advance to Junior and Senior High School. Wireless access has been made available for the entire campus with access by students from outside of the buildings. Many students gather at various locations around campus after hours and on weekends utilizing the District's WiFi through their loaned devices. Providing residential access through the TLPG grant will extend the educational opportunities for our students by providing 24/7 access to on-line solutions. Santa Anna ISD currently utilizes CSCOPE Curriculum on all campus locations. This curriculum has already established a tiered approach to education; building from one grade level to the next, laptops will enhance that building process. Our students currently utilize many on-line resources which build on previous levels. Providing devices from grade two through twelve will seamlessly build on learning processes as each student completes subsequent grade levels.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The mission of Santa Anna Independent School District is to develop and encourage life-long learners and to share in the responsibility of educating the total child regardless of socio-economic or ethnic backgrounds. Our schools are child centered. The needs and abilities of the individual are the principal concern. The District strives to create a safe, nurturing environment, in which to prepare our students physically, mentally, socially, and morally toward the full realization of their highest capabilities so that they may take their place in an ever changing society. Santa Anna ISD's comprehensive system for on-going district improvement is achieved through the integration, alignment, and support of Campus Improvement Plans and District Technology Plan. Site Based Committees, with memberships representing all stakeholders, administration, staff, community business members, and parents, participate in planning activities. AEIS data, Accountability Ratings, Vocational and College Readiness, Dropout Rates, Benchmarks, Performance monitoring reports, TAKS/STAAR, Attendance records, Disciplinary Reports, Budgets, STAR Charts, and surveys are utilized in determining need, priorities, and actions plans. The Technology Lending Program provides a very important tool in today's learning environment. The laptop/notebook tool opens the door for each student to achieve success at an individual pace; it enables the use of specific interventions as needed as well as adaptive accommodations. Laptops/notebooks and USB Broadband Cards allow students 24/7 access to supplemental and enrichment tools available on-line through the district and the World Wide Web. These devices, connected to the Internet, also open many doors for our 72% economically disadvantaged and 18% homeless students, which would never be available without this technology.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 042903	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD successfully implemented a laptop 1:1 initiative three years ago, through a Connections grant. Existing lab conditions at Santa Anna Elementary, with desktop computers over twelve years old, are totally inadequate to fill the current needs of students not included in our current 1:1. The operating systems will not support plug-Ins required for most on-line content and it is unrealistic to put any more funds into maintenance as parts are increasingly difficult to find. Providing a dedicated device for each student grades two and three will allow one-to-one instruction for each student, in all subject areas with a focus on core curriculum. Access to laptops will be provided to all students in the identified grade levels, regardless of economic status 24/7. Funds will continually be sought to provide USB Broadband devices for students without Internet connections at home. USB Broadband devices will be checked out on a first come first serve basis, per student need or on a class need as dictated by teachers. Priority will be given to any of our 72% disadvantaged students and our 15% disabled students. Communication among teachers is imperative in scheduling class projects where laptops will be utilized at home by an entire class. Solutions will be provided to meet the special needs of any student with disabilities utilizing resources locally, through the Heartland Special Education Coop., and Education Service Center Region XV. Digital textbooks, content, and manipulative resources are currently available and utilized for all subject areas, and in all classrooms, through a teacher desktop computer and Interactive whiteboard.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
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TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Santa Anna ISD lending program aligns with current curriculum through day-to-day instruction integrating technology. Teachers seamlessly use student devices to enrich, re-teach, and to individualize daily lessons. Laptops (1:1 deployment) have been a wonderful tool for student centered instruction. The use allows teachers to individualize instruction while keeping the group together as a whole. The capability of using the internet during class has allowed immediate feedback, research, and enrichment for all content requirements. The use of laptops has also helped in classroom management areas by allowing varied activities, keeping students engaged with the learning process and promotes self-investment in their own education using the medium through which this generation learns. Laptop activities are hands on and interactive which holds a student's attention. They are frequently used within the classroom as a tool for student created projects, assignment completion, research, as an RTI Tool, for benchmark testing, for test preparation through the use of software solutions such as Study Island and USA Test Prep. The use of laptops help to reinforce responsibility and develop independence as each student can progress at a pace suitable to the individual learning capabilities and style.

The introduction of laptop devices in the classroom at Santa Anna ISD has benefitted students in many ways, one of which is assisting teachers with classroom management. Students who would never participate in class discussions and activities are very responsive to participating on-line. Technology is an important tool for this generation and holds student attention through multiple learning modalities; seeing, hearing, touching. Students stay engaged which results in fewer behavior problems. Credit recovery offered on-line has assisted student recovery of credit, advancement, and graduation which could not have happened through regular class scheduling. The Impero management system enables teachers and administrators to monitor all student activity on their devices, to print reports, push out assignments, collect assignments in digital format; thus alleviating a paper trail, take control of a student device to assist or demonstrate. Teachers can send a specific web site or sites for a project allowing navigation to only those sites while blocking all others to aid in keeping students focused. When students are on-line and a teacher needs to step out of the room another teacher or administrator can monitor the class on-line. Student work is maintained on their devices and backed up to their network folders which eliminates "lost" homework and assignments.

Students are expected to arrive at class with their laptop devices charged and ready just as they would be for a textbook. The laptop is an educational tool for which the student is responsible. Although we see normal accidents which require repair we have not lost a device in three years. Students are not allowed to share their device, or any part of their device such as AC Adapters. Each student has total responsibility for the device issued to them.

Through this Technology Lending Program Grant Santa Anna ISD intends to extend this success to targeted students not currently in a 1:1 program.

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TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

SAISD has adopted digital content for Reading/Language Arts grades K-6, CScope Math and Science Grades 2-6, SRA Techknowledge PK-6, Study Island, USA Test Prep, Reflex Math, Reading Plus, Istation Reading, Odysseyware On-line, Ascend Math, Accelerated Reading, STAR Reading, Glenco Techconnect, Gizmos Math/Science Manipulatives, and Write Source (writing and grammar.) Choices Planner for College Preparation, New Textbooks under adoption all provide digital copies which are being utilized in place of paper copies.

Many of our teachers utilize programs such as Edmodo to provide activities for each student in a class, They can assign specific assignments from digital textbooks, assign video content to enhance an assignment, monitor progress, distribute and collect assignments without paper.

Digital copies of Language Arts textbooks are utilized by students for Glenco Literature, Texas Treasures, level 5 through 12 as well as Houghton Mifflin Harcourt, Think Central for grades 1 through 5.

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TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD teachers and staff have undergone intensive professional development through T-3, Connections, and Algebra Readiness grants for the past four years. New teachers are required to attend local professional development sessions to familiarize them with hardware and software solutions used throughout the district. Instructional technology and digital content have been focal points. SAISD teachers have attended monthly training sessions for CSCOPE on-line digital content. Professional development on the following content has been received through Dell/Pearson, ESC15, Local Vendors, Local Training Sessions, Texas Instruments, Howard Payne University, and at CMAT and TCEA Conferences.
Interactive Whiteboards, Interactive lesson planning and modeling, T-Stem training for staff and students, GIZMOS on-line Math and Science Manipulative program, Reflex Math, USA Test Prep, Web 2.0 tool integration, Ascend Math, Impero, Epsilen (Project Share), Sketch-Up, Microsoft Office, Google Tools, Audio and Video Editing, Podcasting, Web Design, Classroom management for a 1:1, Training for all software packages installed on student laptops including open source software. Internet Safety, Digital textbooks, SMART Notebook, Linda-Mood Bell training to meet the needs of disabled students, RTI, Differentiated Instructional Best Practices, Odysseyware-On-Line, Study Island, Houghton-Mifflin Harcourt Think Central and Write Source on-line textbooks, SRA Techknowledge, and Glenco Techconnect digital content for Technology TEKS.

Professional development is on-going with local sessions held regularly. Faculty and staff also have on-line 24/7 professional development activities available.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Santa Anna ISD maintains an infrastructure which supports wireless internet connectivity throughout the District with 5 Mb Download speed and 4 Mb upload speed. A Cisco controller and wireless access points strategically placed through the District provide for seamless wireless connectivity. Santa Anna ISD is a member of the Education Service Center, Region 15, Wireless WAN. Access points have been placed in areas allowing student access before and after school hours throughout the campus. Wireless access is available through the Santa Anna Public Library, Coleman County Library, and various business locations in town. All devices are set up to go through the district Internet Filter and are CIPA compliant.

Technical support will be provided through the Technology Department which has established policies and procedures for laptop maintenance and repairs which has proven successful for the past three years.

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TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In preparing for this grant, vendors were contacted for solutions to provide residential access to the Internet for students if they do not have it at home. AT&T offered the most cost effective solution. USB Broadband Cards, which can be utilized on any of the laptops purchased, with a 5 Gigabit Internet Plan for 1 year at $444.00 per device. A survey of students in the targeted grades indicates that if we purchase twenty five of these plans we will be able to provide access for students without residential Internet access on a student by student basis or per class when there is a class assignment. There are no more than twelve students without Internet access at home within a class.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Through existing 1:1 Lending programs throughout the district Santa Anna ISD has established a system for technical support.

1. Devices are purchased, set up, and an image made for quick restore.
2. Devices are tagged and entered into a database for easy tracking, check out and inventory.
3. Devices are issued to students the first week of school after training sessions for students and parents, and paperwork has been completed and turned in.
4. Devices are taken up before students are released for Semester 1 break (Christmas) and at the end of the school year. Devices checked out for summer school are checked in at the end of summer school.
5. Teachers are the first source for technical support. Support is also given remotely through Impero; a software tool which allows teachers, administrators, and technical staff to monitor student activity, push out assignments, provide one-to-one assistance without addressing the entire class and more. Impero is used by the technical staff to control remotely, push out installs and updates, and troubleshoot. If the issue still cannot be solved the student brings the device to the technology department for repair.
6. The student is given a temporary device while repair is completed; this device # is tracked with that student until received back by the Technology Department. Unless waiting for parts usually one day.
7. All repairs are logged for each device for a quick assessment of device history.
8. If a device reaches end of life or becomes too costly to repair it is broken down for parts and removed from inventory.

This system has proven to be successful and efficient for the past three years.

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TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Devices will be checked out to, and checked in from, individual students through the library using barcodes assigned to each device. A physical examination of each device will take place on check in with results documented to track damage or issues with each device. This form will be processed to the Technology Department to be acted upon. If the damage results from abuse of the device the principal will be notified and appropriate action taken per the Student/Parent Laptop Manual, Acceptable Use Policy, Student Handbook and Board Policies.

A shared electronic calendar will be posted through Epsilen, Project Share, for teachers to assign specific students or class projects so that overlapping of USB Broadband devices can be prevented and maximum use can be achieved. This calendar will be monitored by the Principal and Technology Coordinator to help manage scheduling. Lesson plans and IEPs must be completed for assignment of devices prior to calendar posting.

The Santa Anna ISD Technology Department has a working system in place for laptop repairs and maintenance. This system will be utilized for maintenance of the TLPG grant equipment. AT&T will provide maintenance of the USB Broadband devices and service.

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TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The following procedure is utilized at Santa Anna ISD for loaned technology:

1. Equipment is purchased, inventoried, tagged and barcoded. Serial Numbers and MAC Addresses are documented for tracking.
2. Students and Parents are required to attend a deployment session at which the program is explained and necessary paperwork is distributed. Forms include a Laptop Student/Parent manual, a Student Laptop Pledge (outlining care and maintenance of their loaned device), and Laptop payment form (which outlines four methods for payment of the yearly $25.00 laptop usage fee which is used to replace batteries.)
3. Students are assigned laptops and the laptops are checked out to the student through the Library system utilizing barcodes assigned to each device.
4. Students attend a session on software installed on each device, how to care for the device, and a review of the District Acceptable Use Policy.
5. Devices are maintained locally through the Technology Department throughout the year.
6. Students who are abusive to devices or chronically leave devices at home are allowed to use the device at school but may no longer take a device home. Those devices are checked in at the campus office at the end of each school day.
7. Devices are checked in after the first Semester and at the end of the school year for routine maintenance.

The Student/Parent Laptop Manual states that any device lost or stolen is to be reported to the District within 24-hours. If such a report is received a thorough search is done throughout the District. A police report is filed. If the device is not recovered it is turned over to the District's insurance company for payment. (After three years we have not lost a single device.)

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Committee reviewed agreements from other schools implementing lending programs. A composite lending agreement was voted on, approved by the School Board, and adopted for use by Santa Anna ISD.
The completed User Manual and accompanying forms can be found at
http://santaanna.netxv.net/Handbooks/SAISDHandbooks.htm .

1. Table of Contents from Student/Parent Laptop Manual:
2. Terms of use: Loss or damage, Repossession, Use and Maintenance Fees, AUP, Network Use, CIPA, Internet Safety.
3. Laptop Orientation and Distribution: Laptop Orientation, Laptop Use agreement, AUP, Insurance, Fees.
4. Laptop Care and Maintenance: Charging, Screensavers, Sound, Printing, Saving, Software, Inspections.
5. Privacy and Safety: Chats, Social Networks, personal information, Open Records Act, copyright, plagiarism, hacking.
6. General Setup for Home Use:
7. Use of Laptop at School: Identification, Storage, File Management, Save.
8. Managing Files and Saving your Work:
9. Laptop Technical Support:
10. General: "Hot Spots", USB device, Using Personal ISP.
11. Disciplinary Actions: Student Code of Conduct, Board Policy, AUP, Student/Parent Laptop Manual, Penal Code. Parent Tips: Monitoring Students, Limiting e-mail/Chats/Games/Social Networking.

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